

**CITY OF SAN MATEO**  
**Sustainability & Infrastructure**  
**Commission**  
**June 12, 2019**  
**7:00 PM**



**COMMISSION MEMBERS**  
Clifford Robbins, Chair  
Rafael Reyes, Vice Chair  
Susan Rowinski  
Greg St. Clair  
Jackie Nuñez

City Hall Council Chamber  
330 W. 20th Avenue  
San Mateo CA 94403

## MINUTES

### CALL TO ORDER

Pledge of Allegiance

Roll Call

Present: 4 – Chair Robbins, Commissioner St. Clair, Commissioner Rowinski, and Commissioner Nuñez  
Absent: 1 - Vice Chair Reyes

### CONSENT CALENDAR

Motion by Robbins, seconded by St. Clair to CONSENT CALENDAR. The motion carried by the following vote:

Yes: 4 - Chair Robbins, Commissioner St. Clair, Commissioner Rowinski, and Commissioner Nuñez

1. Sustainability and Infrastructure Commission Meeting Minutes Approval

### PUBLIC COMMENT

Persons wishing to comment on any item not appearing on the agenda may submit to the Recording Secretary a "Request to Speak" form. State law prevents the Commission from taking action on any matter not on this agenda. Your comments may be referred to staff for further review.

Nicole Sandkulla – representing the Bay Area Water Supply & Conservation Agency (BAWSCA), spoke on the role of BAWSCA, which represents 26 member agencies; has the authority to coordinate water conservation; provides regional water supply planning; resource development and conservation program services for its member agencies; and negotiates on behalf of water supply. A BAWSCA brochure was given to each Commissioner and submitted as public record.

Bill Schildknecht spoke on preserving green space and the importance of using woodchips. Woodchips help to alleviate weeds thereby eliminating the use of spray. Mr. Schildknecht suggested that the City come up with a way to make woodchips available to Parks and Rec and city neighborhoods.

### NEW BUSINESS

## 2. Citywide Bicycle Master Plan - Draft Bicycle Network

Sue-Ellen Atkinson, Parking Manager and Joel Schaffer, consultant from Toole Design, made a presentation to the Sustainability and Infrastructure Commission, acting as the City of San Mateo's Bicycle and Pedestrian Advisory Committee, to review and provide feedback for the proposed draft bicycle network.

### Public Comment:

The following spoke to the item: Adam Loraine, Rita Beamisti, Drew, Thomas Heiser, Madeline Bernard, Jordan Grimes, Ada, and Panah Stauffer.

Feedback from the Commissioners included; buffered lanes on the South/North access; include drawings on the map; implement bike lanes when the streets are resurfaced; commuter and school routes are important along with connectivity with neighboring cities; staff should look at changing the name Citywide Bicycle Master Plan to something that includes other mobility options; creating an interactive map for the public; increase impact fees for developers; securing funding should happen before prioritization; Hillsdale should be protected lane because of high traffic volume.

No motion needed for this update.

## 3. Green Infrastructure Plan and Trash Reduction Requirements Update

Sarah Scheidt, Regulatory Compliance Manager, and Matthew Fabry from the City and County Association of Governments, presented the report and gave an update on the development of a Green Infrastructure Plan and status of trash reduction requirements and a presentation from the City and County Association of Governments regarding efforts being conducted on behalf of the City.

### Public Comment:

Bill Schildknecht spoke to the item

No motion needed for this item.

## 4. Proposed Reach Codes for 2019 Building Code

*Commissioner Nuñez disclosed that she works for the County but not on this effort.*

Andrea Chow, Sustainability Analyst, asked the Commission to receive an update on the proposed reach codes for the 2019 Building Code that will be moving forward for adoption.

### Public Comment:

Drew and Adam Loraine spoke to the item.

No motion needed for this update.

## **REPORTS AND ANNOUNCEMENT FROM COMMISSIONER AND STAFF**

Kathy Kleinbaum, Assistant City Manager, updated the Commission on the Climate Action Plan workshop last week. With an attendance of over 70 people there was a lot of support for measures and will be presenting feedback at the next meeting on the topic.

Ms. Kleinbaum also reminded the Commissioners that email communications sharing information between all of the Commissioners is a violation of the Brown Act.

Chair Robbins reminded Commissioners that next Thursday, June 20, is the kickoff of Music Series in the park.

## **ADJOURNMENT**

Meeting adjourned at 9:50 PM

Agendas and background material are posted on the City's website [www.cityofsanmateo.org](http://www.cityofsanmateo.org) at least 72 hours preceding each Commission meeting. Any supplemental material distributed to Commissioners after the posting of the agenda will be available for public review at City Hall, City Manager's office. 330 W. 20th Avenue, San Mateo.

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